

Waltham Forest Town Hall, Forest Road, London E17 4JF

AGENDA – TERM 2019

Contact: Sue Gill
 Direct Line: 020 8496 6338
 E-mail: sue.gill@walthamforest.gov.uk
 Date: 28 November 2019

Dear Governor

COPPERMILL PRIMARY SCHOOL GOVERNING BOARD

Mission Statement:

We ensure that all our pupils thrive as successful learners through high quality teaching within a rich, supportive and safe learning environment.
 We provide a friendly, harmonious and happy community and set high standards of respect, behaviour and achievement.
 We enable every child to use their abilities to the full through a broad, balanced, differentiated and stimulating curriculum.

The next meeting of the Governing Board will be held on Thursday 5 December 2019 at 6.30pm at the school.

You are requested to attend this meeting.

Decisions cannot be taken unless a 50% quorum (i.e. 50% of existing membership) is present.

If you are unable to attend the meeting, please contact Governor Services on the above telephone number or email.

Yours sincerely



Sue Gill
Governor Services

AGENDA

#	Agenda Item	Lead	Timing
1.	WELCOME AND APOLOGIES FOR ABSENCE	Jennifer B	1830 - 1835
1.1	Apologies for absence accepted		
1.2	Apologies for absence not accepted		
1.3	Quorum		
1.4	Notice of Any Other Business/Confidential items		
2.	DECLARATIONS OF INTEREST	Jennifer B	1830 - 1835
2.1	<u>Pecuniary Interests</u> – to confirm receipt of interests		
2.2	Governors to declare any interests they have in any of the		

#	Agenda Item	Lead	Timing
	following agenda items		
3.	GOVERNING BOARD	Jennifer B	1835 - 1840
3.1	Clerk to confirm Governing Board membership – noting current vacancies and identify members whose term of office will end before the autumn term 2019		
3.2	To consider disqualification due to non-attendance (the governing body may decide to allow absence for purposes of non-disqualification)		
3.3	Clerk to confirm that DBS checks have been completed by all governors and details are held on file by Governor Services.		
4.	MINUTES (Enclosed)	Jennifer B	1840 - 1845
4.1	To receive the minutes of the governing board meeting held on 19 September 2019 (circulated)		
4.2	Matters arising		
6.	SAFEGUARDING	Michael J	1850 - 1855
	To receive a report from the Safeguarding Link Governor (standing item)		
Overall / General Governance			
7.	WWP UPDATE (standing item)	Figen B	1855 - 1905
8.	CHAIR'S ACTION	Jennifer B	1905 - 1910
	The Chair to report on any action(s) taken since last meeting for governors' consideration		
9.	SCHOOL ITEMS:		1910 - 1930
9.1	Publication of Governor information	Jennifer B	
9.2	SEND & Inclusion Report	Figen B	
9.3	SEND & Inclusion Policy	Laura J	
9.4	Review Accessibility Plan		
9.5	Pupil attendance & behaviour		
9.6	3 Year Strategic Plan		
10.	LINK GOVERNOR REPORTS	Link Governors	1930 - 1940
10.1	Governors to receive a reports from Link Governors		
STANDARDS AND TARGET SETTING			
11.	STANDARDS AND TARGET SETTING	Figen B	1940 - 1950
11.1	For governors to consider standards attained in national assessments including SATs outcomes and public examinations, with agreed strategies for continued improvement		
11.2	KS1 and KS2 targets for 2019/2020		
12.	Budget monitoring – Quarter 2	Nicolianna P	1950 - 2000
13.	COMMITTEE TERMS OF REFERENCE	Jennifer B	2000 - 2005
	To approve the Pay Committee Terms of Reference		
14.	PERFORMANCE MANAGEMENT REVIEWS	Figen B	2005 - 2015
14.1	Headteacher to report on the progress of staff reviews		
14.2	Headteacher Performance panel to report on progress and any recommendations to Pay Committee	Ben R/panel	

#	Agenda Item	Lead	Timing
16.	HEALTH AND SAFETY AT SCHOOL	Nicolianna P	2015 - 2025
16.1	Health and Safety Annual Report Review Health and Safety Policy		
16.2	The Premises Safety Health Check document (PSHC) to be completed <u>Educational Visits</u> Governors are reminded of the requirement to approve the arrangements for all residential visits		
17.	DATE AND AGENDA ITEMS FOR THE NEXT MEETING	Jennifer B	2025 - 2030
17.1	Dates of future meetings:		
17.2	Agenda items		
18.	ANY OTHER BUSINESS	Jennifer B	2025 - 2030