

Friends of Coppermill Meeting Minutes

8.10.19

Present: Jo Law, Kamila, Bernadette, Max, Hannah

International Food Fayre

Friday 11th October 3:45-5:30

We have:

- ✓ Juice boxes
- ✓ Tea, sugar etc
- ✓ Plastic and metal forks

We need:

- Paper plates Bernadette to source
- Coffee Max to pick up
- Mint for tea Jo to purchase
- Squash Jo to purchase
- Serviettes Jo to purchase
- Chai Tea Zee to make
- Face Painting Miss Pytel has agreed
- Music Max to look into arranging a playlist (Mr J and his records not available)
- Urn Mr Patterson
- Flip chart Mr Patterson

Activities:

- Colouring pages (already have)
- Decorating dolls with flags and in colouring (Jo to get)
- Face painting - Miss Pytel
- Questions/points for discussion regarding the environment

Set up from 2pm:

Jo

Judith

Bernadette

Ana

Lara

Kirsty

Max from 3pm

Cover at the event:

Front Desk	Hannah
Drinks in the kitchen	
Food tables	Max
Crafts	
Disco ticket sales	
Floater	Bernadette

Clean up:

Hannah

Kamila?

Halloween Disco

Date changed to Wednesday 30th October

KS1: 4-5pm, KS2: 5:15-6:30pm

Ticket sales:

	AM	PM
Monday 14 th	X	Jo L and Kirsty
Tuesday 15 th	X	Jo L and Kirsty
Wednesday 16 th	X	Kamila
Thursday 17 th	X	
Friday 18 th	Hannah and Bernadette	Hannah
Tuesday 29 th	Hannah and Bernadette	Hannah
Wednesday 30 th	Kamila and Bernadette	X

Set up:

Ruth

Bernadette

Rachel

Jo L

	KS1 Disco	KS2 Disco
Helpers	Jo L Diler Hannah	Kamila Hannah
Activities:		
DJ!	Bex	Bex
Door		
Kitchen		
Lollipop ghosts		
Trick or treat		
Tattoos		
Face Painting	Miss Pytel	N/A
Shop		

Clean up:

Kamila

Hannah

Food:

- Water
- Crisps and Monster Munch
- Juice Boxes
- Chocolate rice crispy cakes
- Cake and snack donations

Games/Activities:

- Lollipop ghosts – Judith to wrap. We have small prizes – 6 bats, 6 teeth, 26 skeletons = 38 total
- Trick or treat – Kamila to organise, Jo and Bernadette to decorate tangerines
- Tattoos – we have these already
- Pumpkin carving competition
- Shop – need to find suitable items