

Coppermill Primary School



Banning of parents for Misbehaviour

Ratified by the Resources Committee on: 19th January 2017

Next review: Spring 2020

We welcome visitors to our school. We will act to ensure it remains a safe place for pupils, staff and all other members of our community. If a parent/carer has concerns we will always listen to them and seek to address them.

Abusive, threatening or violent behaviour by visitors is rare, but will not be tolerated. If such behaviour occurs we will follow the procedures outlined in the following policy.

In the event of a Parent, Carer or other visitor to the school acting in a verbally or physically threatening manner to children, school staff or visitors, a procedure will be followed to address the situation. If the incident is serious enough the police will be notified and they may wish to take separate action.

1. The first stage of this procedure will be that the Head Teacher and Chair of the Governing Body will write a letter to the person/s involved warning them that any further incidents will result in a ban from the school premises.

2. If a further incident occurs the head teacher will write another letter informing the person/s involved that they are refused permission to enter the school premises for a period of 14 days pending review by the governing body. If they fail to comply with this they will be removed from the premises. They will also receive a letter from the Chair of the Governing Body stating that the person/s involved may supply any written evidence or reports stating their view of the incident which the governing body will consider along with testimonies and statements from other affected parties/witnesses.

3. Following this review two courses of action may be taken. (a) Either the withdrawal of permission of entry will be confirmed, and the person/s involved will be banned from entering the school until further notice. In this case they will be given a review date (within 6 months of the confirmation) and also notified that they have the right to appeal to a specially created panel of governors regarding this decision. Or (b) the withdrawal of permission will not be confirmed in which case the Chair of the Governing

Body will write to the person/s involved explaining that the decision has not been upheld and they are given permission to enter school premises.

During all these stages, the person/s involved will be offered the chance to speak with the Head Teacher (with another member of staff present) regarding the incident, and every opportunity will be explored in order to bring the situation to a peaceful conclusion.

If the initial incident is sufficiently serious, the Head Teacher and Chair of Governors have the right to move straight to the second stage of the procedure and implement the withdrawal of permission to enter the premises pending review.

Any person/s refused entry to the premises will be advised that they will still be allowed to drop off and collect their children from school; however they must not proceed further than the school gates.

These procedures will also be followed In the event of abusive, threatening or violent behaviour which relates directly to school matters shown by a member of the school community towards any member of staff not on school premises but in the surrounding area.
