

Coppermill PTA Meeting – Monday 25th September, 2017

Present from PTA Committee: Charlotte, Emma, Kamila, Hannah (*apologies – Sarah, Natalie*)
Additional parents: Lorna (Theo's mum, Reception), Magda (Theodora's mum, Reception)
Present from staff: Figen Bektasoglu

Pending events this term:

6th Oct - International Food Fayre (3.45-6pm)

19th Oct - Halloween Disco (Reception, KS1& Yr3 – 4-5pm, Yrs 4,5,6 – 5.15-6.30pm)

1st Dec – non uniform day (for fayre)

8th Dec Xmas Fayre – 3.45-5.30pm

Welcome

We welcomed Lorna and Magda along to our meeting so they can find out more about the PTA and get involved if they can!

International Celebration Event – 6th Oct

- Poster almost ready to go
- Performances - Figen confirmed Mr Jessner will play records again and will confirm on Irish dancing and Bollywood performances for sure anon. Hopefully both will be possible. *NB – this year we must ensure we can clear a suitable space for the performances when needed and have someone in charge of timings for the performers*
- Bex has kindly agreed to bring along some of her own masks for kids to try on
- Crafts – along with some colouring-in, Hannah has some great ideas for mask making crafts which Bex will help with
- Figen confirmed we can finish at 5.30pm and set up from 1.30pm
- Emma has some napkins she can kindly donate and can help with a Costco trip if needed
- Ebru has kindly donated some forks to PTA (will use school cups and saucers for hot drinks)
- Decided would be great to have some extra drinks along with squash for kids, tea and coffee. Suggestions are masala chai, mint tea and home made lemonade.
- We have decided to charge £1 for a smallish sized plate of chosen foods – how much for drinks?
- In email to parents ask if they can help with facepainting, henna, music-playing etc.
- Magda suggested arranging food in continents – everyone liked this idea

TO DO LIST:

- Once poster finished, print off and put up around school – **Charlotte/Natalie**
- Draft up email to tell parents about the event and ask for dishes and help! – **charlotte**
- Ask for mention in video newsletter this Friday – **Charlotte**

- Order plates (for food and masks) and cups (cold drinks) – **????**
- Approach specific parents about mint tea and chai (ask in email too) – **Charlotte & Hannah**
- Check with Mr Patterson/Nicolianna re set up – perhaps book in a chat with Nicolianna next Mon or invite to meeting? - **Charlotte**

- Ask Ms Pytel about facepainting – **Hannah?**
- Ask Jameela if she might do henna painting again – **Charlotte**
- Organize colouring-in sheets – **Natalie/Sarah**
- Liaise with Bex re mask making – **Hannah**
- Print off food label sheets and ensure office know any food donated Friday AM MUST have a label filled in – **Natalie**
- Remind Sarah to bring in tablecloths - **Charlotte**

WHO CAN HELP AT THE EVENT ITSELF

	Comment	Who (confirmed)	Who (maybe)
Setting up	From 1.30pm or whenever can arrive	Hannah W, Natalie, Emma, Magda	
Tidying-up			Sarah?
General at event		Charlotte, Hannah W	
Craft table		Bex, Magda	
Drinks (kitchen) (3 people?)	Serving chai, lemonade, mint tea, tea/coffee, squash		
Taking money for plates (1 person)			

Evening Event for Parents – 26th Jan

We discussed the idea of holding an evening PTA event, particularly so that more working parents could attend. The idea of a Quiz night was suggested as other schools have done this with great success. For example a quiz night (for parents and teachers) starting at say 7, bring your own bottle of wine, beer or soft drink and the school could provide some food. E.g. £10 a ticket – to raise money for the school. – Friday 26th Jan was agreed as a date.

On the above note we discussed whether this years summer fayre should perhaps be on a Saturday rather than an after –school afternoon. After-school means more teachers can help out and those at school picking-up are more likely to stay to visit. On a Saturday means we could get extra help from parents and more working parents could attend. We did not come to a final decision and will discuss again/ in the meantime ask for more input from parents.

PTA Evening Drop-in Session – 1st or 2nd Nov

We did however decide we could hold an informal PTA drop-in session on the same evening as the parent consultation meetings night. Either 1st or 2nd Nov. This would give working parents a chance to drop-in and meet the PTA to share ideas/ask questions.

TO DO:

- Confirm most suitable date – **Figen**
- PTA to discuss what this informal session will consist of and who will be present at it from the group (i.e. which PTA members may be available/able that evening to attend)

PTA Coffee Morning – feedback

The coffee morning had relatively small attendance (7 new parents) but we got some very useful feedback from those present. The parents also outlined the areas they'd like to help in. As it was an informal event it was not minuted but key ideas that came out of the event were:

- Would be good to communicate a 'mission statement' for the PTA, also to communicate long term vision
- What about a facebook (or some similar type of network) for PTA volunteers to keep up to date with what's needed help-wise?
- Do our parents realize what would NOT happen if the PTA didn't organise (with help from volunteer parents of course) events/activities – e.g. the seasonal fayres, cinema events, discos and all the other stuff we put on – let alone the money raised? This was a good point and something we perhaps need to communicate better

Autumn PTA Newsletter

We decided it'd be good to put together an Autumn Term PTA Newsletter listing up the events for the year, how parents can help and what the PTA is focusing on raising money for from these upcoming events. **To discuss content at meeting on Oct 9th (after Int Food Fayre).**

Next meetings

A shorter informal extra meeting will take place on **Monday 2nd October** to finalise details for the International Food Fayre – anyone welcome to join if they can help – meet outside school office at 9am.

The next official PTA meeting will take place at **9am Monday 9th Oct.** Again, anyone welcome to come along to find out more.